



**CYNTHIA A. HARDING, M.P.H.**  
Interim Director

**JEFFREY D. GUNZENHAUSER, M.D., M.P.H.**  
Interim Health Officer

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January 15, 2016

TO: Each Supervisor

FROM: Cynthia A. Harding, M.P.H.  
Interim Director

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO AMEND  
CONTRACT NUMBER PH-002358 WITH PUBLIC COUNSEL FOR THE  
PROVISION OF HIV/AIDS LEGAL SERVICES**

This is to notify you that I am exercising the delegated authority approved by your Board on February 10, 2015, to execute amendments to the above-referenced contract that provide an increase or decrease in funding up to 10 percent above or below each term's annual base maximum obligation, effective upon amendment execution or at the beginning of the applicable contract term, and make corresponding service adjustments, as necessary, and to extend the term through February 28, 2017, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office.

Under this authority, I will amend Contract Number PH-002358 with Public Counsel to: 1) increase the annual funding by \$12,500 for the term effective March 1, 2015 through February 29, 2016, increasing the annual obligation from \$125,000 to \$137,500, 100 percent offset by net County cost funds; and 2) extend the term effective March 1, 2016 through February 28, 2017, at an annual maximum obligation of \$125,000, 100 percent offset by Ryan White Program Part A funds.

The additional funding for the term of March 1, 2015 through February 29, 2016 will be utilized to meet the increased demand for legal assistance for people living with HIV/AIDS. Extending the contract term will enable Public Counsel to continue to provide uninterrupted delivery of HIV/AIDS Legal Services to residents throughout Los Angeles County.

County Counsel has reviewed and approved the amendment as to use and this delegated authority action.

If you have any questions or require additional information, please let me know.

CAH:er  
DA#03503

c: Chief Executive Officer  
County Counsel  
Acting Executive Officer, Board of Supervisors